Permit #F00159252

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00159252 **Type of Permit:** FILMING **Release Date:** 12/06/2019

Production Company	NEW YORK FILM ACADEMY LTD - STUDENTS
Insured Company Name	NEW YORK FILM ACADEMY LTD - STUDENTS
Contact Phone No. 1	818-333-3558
Contact Phone No. 2	212-674-4300
Fax	
Address	3300 W. RIVERSIDE DR BURBANK, California 91505
Production Title	GOLDEN SUMMER
Type of Production	Student

Producer	Yuchen Fang
Director	Yuchen Fang
1st AD	Yuchen Fang
Production Manager	Yuchen Fang
FilmL.A. Coordinator	Angel Miranda
Location Manager	Yuchen Fang
Primary Phone	Mobile - 8186617870
Secondary Phone	
Location Assistant	Yuchen Fang
Primary Phone	Mobile - 8186617870
Secondary Phone	

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$190.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $292.00

Number of Locations 2

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Summary Information

Location

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Production Company NEW YORK FILM ACADEMY LTD - ST...
Insured Company NEW YORK FILM ACADEMY LTD - ST...
Production Title GOLDEN SUMMER

Location Manager Yuchen Fang
Primary Phone Mobile - 8186617870
Secondary Phone

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Film Dates 12/9/2019 - 12/9/2019 12:00 - 17:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached documents NYFA-GOLDEN SUMMER-STUDENT LETTER.pdf
F159252 Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4
Generator	1

Personnel on Location

Type	Quantity
Cast	2
Crew	8
Rec & Park Monitor required	1

Filming Activities Camera on sticks; Handheld equipment; Exterior dialogue and establishing shots; Camera, equipment and film activities on city park property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 593 **Grid:** J2

Approvals
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Karen Casas
LOS ANGELES CITY POLICE DEPARTMENT — Melissa Hernandez

Coordinator Note RAPG REF: 67410.

Coordinator Note GRIFFITH PARK - PARK CENTER, MGR LOT 3 AND CRYSTAL SPRINGS-PARKING LOT.

Coordinator Note ONE (1) REC AND PARK MONITOR REQUIRED:
12/9, 12:00 - 17:00 HOURS.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

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Summary Information — Location

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Production Company NEW YORK FILM ACADEMY LTD - ST...
Insured Company NEW YORK FILM ACADEMY LTD - ST...
Production Title GOLDEN SUMMER

Location Manager Yuchen Fang
Primary Phone Mobile - 8186617870
Secondary Phone

Location Address 5200 Zoo Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK - TRAVEL TOWN

Location Type Museum

Film Dates 12/9/2019 - 12/9/2019 04:00 - 10:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached document F159252 Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	4
Generator	1

Personnel on Location

Type	Quantity
Cast	2
Crew	8

Filming Activities Handheld equipment; Exterior dialogue and establishing shots; Camera, equipment and film activities on city park property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 563 **Grid:** J4

Approvals
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LOS ANGELES CITY POLICE DEPARTMENT — Melissa Hernandez

Coordinator Note RAPG REF: 67410.

Coordinator Note GRIFFITH PARK - TRAVEL TOWN.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

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Permit #F00159252

NEW YORK FILM ACADEMY

COLLEGE OF VISUAL AND PERFORMING ARTS

November 18, 2019 y.fang@student.nyfa.edu

To FILMLA

Please allow this letter to serve as verification that **Yuchen Fang** is a student in good standing at the New York Film Academy in BFA Filmmaking Program. They will be shooting a student film on the dates of **December 9, 2019.** This student project **"Golden Summer"** will not be used for commercial purposes, but to fulfill program requirements.

If you have any further questions, do not hesitate to contact me at the number listed below.

Best Regards,

Luis Valencia

New York Film Academy
Production Services Advisor
818-330-6133
luis.valencia@nyfa.edu

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to Film at Travel Town Center- Museum on 12/09/19 (see plot plan).**
- **Ok to Film at Park Center, MGR Lot 3 and Crystal Springs- Parking lot adjacent to the Bike Rentals on 12/9/19 (see plot plan).**
- **Ok to Crew Park 4 vehicles at MGR Lot 3 and Crystal Springs – Parking lot.**
- **Not approved to have trucks onsite.**
- **No catering onsite.**
- **No basecamp onsite.**
- **Ok to have box lunch onsite set up with tables and chairs for both locations.**
- **Ok to have tripod, lights and generator at Travel Town.**
- **Production must follow all stipulations at Travel Town given by the facility.**
- **Ok to have a generator at both locations.**
- **Generator must have a fire extinguisher and cannot be placed under a tree.**
- **Ok to film talents on track in dialogue at Travel Town.**
- **Ok to film talents at Park Center on the grass (see plot plan).**
- **Ok to have tripod, generator and lights at Park Center (see plot plan).**
- **Ok to have portable restroom (see plot plan).**
- **No parking in red zones or in front of fire exits or fire hydrants and no blocking of traffic.**
- **Production must leave handicap spaces and electrical spaces open at all times.**
- **Not approved to alternate the landscape.**
- **No staking or digging allowed.**
- **Not approved to have an animal onsite.**
- **Not approved to alternate the park.**
- **Not approved to have special effects.**
- **Not approved to have a drone onsite.**
- **Must work around staff and maintenance activities, no exceptions.**
- **No heavy equipment allowed.**
- **May not block or park inside Park Maintenance lot.**
- **Company may not interfere with park activities and picnics.**
- **Company may not direct patrons to leave park and parking lot.**

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- **Company cannot restrict access to playground areas.**
- **No parking allowed on red zones and cannot block fire hydrants.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- **Companies must get permission from patrons if being filmed.**
- **If children are being filmed, parents/guardians must be present with approval at all times.**
- **Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.**
- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**
- **Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.**
- **A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.**
- **Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.**
- **Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.**
- **Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.**
- **A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The**

DRAFT NOT A PERMIT

Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.

- **Smoking: No Smoking unless in designated area**
- **No smoking on trails.**
- **Fire extinguisher required for generators on site.**
- **Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.**
- **A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.**

NEW YORK FILM ACADEMY LTD-STUDENTS
GOLDEN SUMMER
TRAVEL TOWN MUSEUM, PARK CENTER, MGR LOT 3 AND CRYSTAL SPRINGS-PARKING LOT
F-159252

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